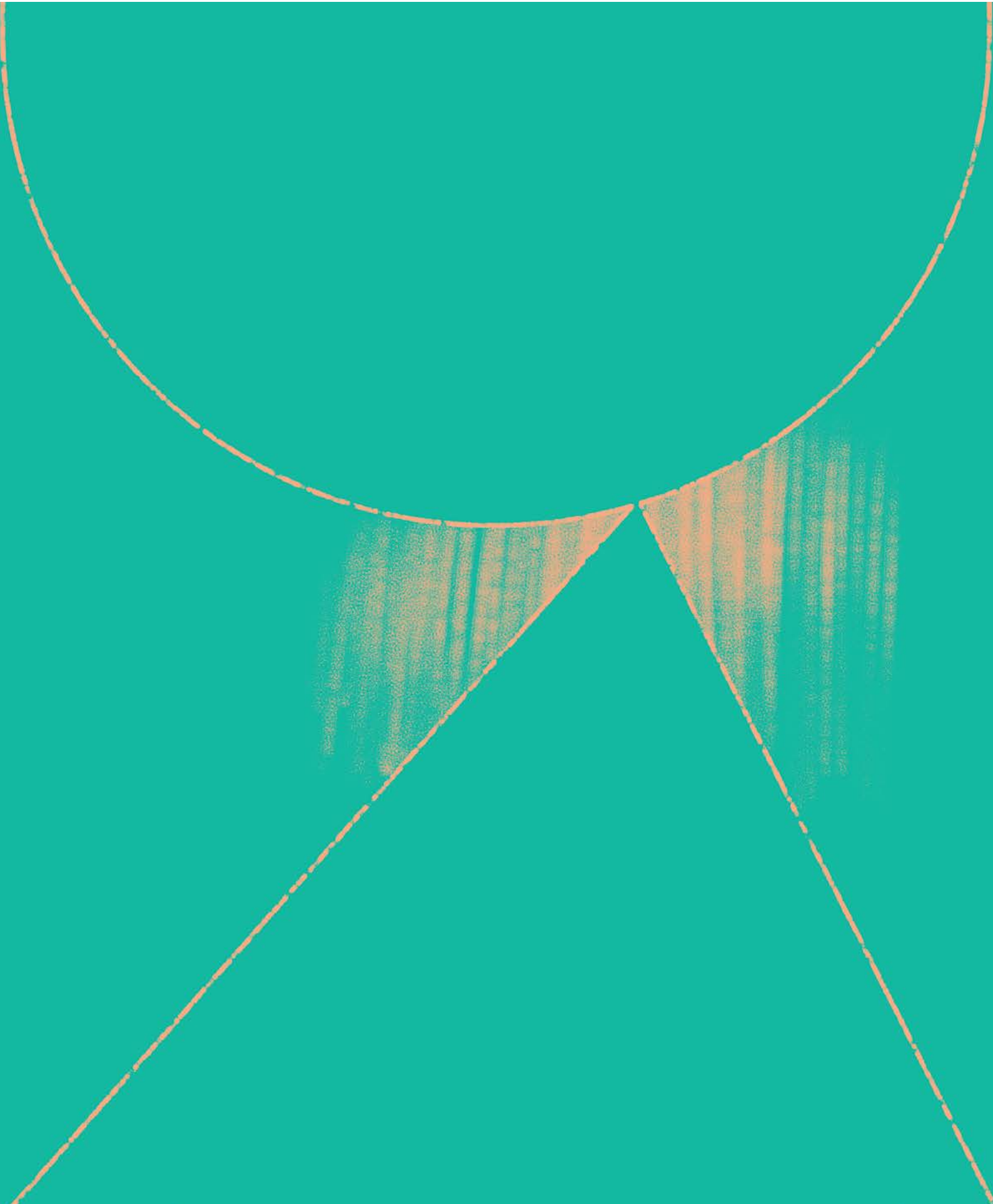


Artist

Award  
Scheme  
2020

Wicklow County  
Council Arts Office  
Funding Application  
Form





# ARTIST AWARD SCHEME 2020

## Information Page 1

### BACKGROUND

Wicklow County Council Arts Office established the **Artist Award Scheme** in 2013.

It is one of a number of schemes designed to support artists, arts participation and artform development in County Wicklow. This scheme forms part of a wider set of actions initiated and developed by Wicklow County Council directed at supporting quality practice and public participation in the arts in the county.

A new 5-year plan “Growing the Arts in County Wicklow” to be published in early 2020 provides the policy and strategic framework for all these programmes and supports.

For further information on the work of the Arts Office, please visit our website [www.wicklow.ie/artsoffice](http://www.wicklow.ie/artsoffice)

### PURPOSE AND NATURE OF SCHEME

The purpose of the **Artist Award Scheme** is to assist artists in the development of their practice. Awards are offered to artists at all stages of their careers and who live in or are originally from County Wicklow. The **Artist Award Scheme** is intended to support professional artists to develop or realise a particular body of work and/or to undertake professional development to that end. Professional practicing artists working in any artform, discipline or genre are eligible to apply to this scheme.

Proposals may include participation on short-term courses, residencies, specialist workshops, mentorship programmes, but an award may not be used to fund third-level or on-going study. The award may be used to 'buy time' to develop or research a new body of work or to contribute to the costs of participation in a residency or other professional development programme or opportunity.

Applications may include living costs, materials and in some cases, the hiring of services where necessary to the creative process or the production/presentation of work. However, such services must not make up the majority of costs for which support is sought.

#### Guidance Notes

The **Artist Award Scheme** allows an artist to seek support for any of the following:

1. The development/research phase of new work to be sited/situated in the county
2. Development and/or presentation of new work sited/situated in the county and which would have a significant impact on the artist's career development
3. The presentation of new work outside the county by an artist resident in the county (only where there is demonstrable benefit to the artist's practice)
4. Short-term mentorship or training/development supports at post-graduate level
5. Collaborations by County Wicklow based artists in work intended for presentation in the county
6. The development a collective of professional artists / a community of practice within the county

\* Please ensure to check the notes under criteria in relation to artist eligibility, and clearly indicate which of the above options your proposal relates to most closely.

# ARTIST AWARD SCHEME 2020

## Information Page 3

### Assessment Criteria

Applications will be assessed on the following basis:

- Adherence to the conditions and guidelines for the Artist Award Scheme
- Excellence (latent or achieved) of the artist's practice demonstrated
- Quality and precision of the proposal especially in terms of its significance for the development of the artist
- Feasibility including evidence of advance planning / key elements of the proposal being in place
- Financial feasibility (incl. evidence of other necessary finance being secured)
- Distinctive benefit to the applicant's professional practice as an artist

FULL SUBMISSION REQUIREMENTS CAN BE FOUND ON THE APPLICATION FORM CHECKLIST

### Who is eligible to apply?

This award is available to all professional practising artists, in all art form areas/genres. Applicants must have been born in County Wicklow or resident there for the last three consecutive years.

### Who is not eligible to apply?

- Undergraduates
- Anybody currently in full-time education
- Anybody who successfully received funding under this scheme in 2019.

### How much may I apply for?

The maximum award offered is **€5,000** although awards are often made for smaller amounts. Please note that the average award made under this scheme in 2019 was in the region of €2,750. The total fund for 2020 is in the region of **€20,000**.

### You may not apply for

1. Full-time undergraduate education
2. Any project which already exists or funds which augment existing resources for a project already in train (this includes fees sought under creative, management or administrative areas)
3. Activities which are not in keeping with the purpose of the Artist Award Scheme as set out in this document
4. Initiatives which form part of a competitive, charitable or fundraising context
5. Funds for capital purchases such as equipment

### How to apply?

- Read all documentation carefully
- Complete all sections of the attached form
- Write a detailed description of your project (max three A4 pages)
- Set out on one separate sheet how an award under the Artist Award Scheme would benefit your professional practice
- Supply an up-to-date C.V. (max 2 pages)
- Include support documentation which demonstrates your track record. This can include images, reviews, letters of support, treatments, draft scores etc

### Additional Requirements in the event of being successful:

- Tax Clearance Confirmation
- Evidence of Public Liability Insurance where appropriate
- Evidence of having been born in County Wicklow or being resident in the county for the last three consecutive years

### More information?

Questions may be directed to [wao@wicklowcoco.ie](mailto:wao@wicklowcoco.ie)  
Make your subject line "Artist Award 2020"

### Return to:

Applications must be made in hard copy (email, pdf, fax copies will not be accepted).  
Please send your application to:  
Arts Office  
Artist Award 2020  
Municipal District of Bray  
Civic Offices  
Main Street  
Bray  
Co. Wicklow.

### Closing Date

**Thursday February 27<sup>th</sup> 2020 @ 12pm**

### CONDITIONS

1. All awards are subject to the availability of funds. Awards may be withheld or divided at the discretion of Wicklow County Council
2. Wicklow County Council must be credited in any publicity relating to the work which was supported under this scheme
3. Applications must be complete and have all relevant support enclosures as requested. Incomplete and/or late applications will be returned to applicants and will not be assessed
4. Successful applicants will be required to submit a short report and income and expenditure account of how the project has been realised
5. All applications must adhere to the guidelines set out in this document
6. No emailed applications will be accepted and applicants should supply all support information together with the application form in one pack
7. All projects must take place in, or benefit the residents of County Wicklow with the one exception detailed in this document. Applicants must clearly indicate their relationship with the County as per the Application Form.
8. Applicants must provide evidence that any organisational commitment referenced by the artist in support of their application, has been confirmed e.g. letters of support to show that a particular mentor is available, a place on a course secured, or an exhibition opportunity confirmed.
9. Proposals must be realised in full before 31<sup>st</sup> December 2020
10. The following requests will not be considered: self-publishing within literature; CD production within music; materials within the visual arts (paint/canvas etc); bridging finance; final editing; or purchase of equipment.
11. Wicklow County Council reserves the right to review the Artist Award Scheme at any time and as a result may make any changes necessary without any prior notice and at the Arts Office's discretion
12. Applications will be assessed by a panel of professional arts practitioners to include representation from Wicklow County Council.
13. Applicants shall be notified as soon as is practicable, however it is anticipated that the overall process from the submission of applications to the notification of outcomes will take 6-8 weeks
14. Shortlisting is likely to apply
15. A written acknowledgement will be sent to you to confirm receipt of your Application



# ARTIST AWARD SCHEME 2020

## Application Form

**Please complete all sections of this form.**

*NOTE: You can complete this form in Adobe Acrobat.*

*When complete, use the File > Save As... command and include your name in the file title*

### Section 1

Name of artist(s)/partners

Address for correspondence

Principle art form(s)/  
discipline(s)

Lead contact name

Lead contact email

Lead contact phone

PPS Number

## Section 2 continued

Please give a summary below (no more than 200 words) as to which area your application best fits in relation to the section **Purpose of the Scheme** within the guidance notes provided

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Confirmed additional support (please supply documentation to substantiate additional support)

--

Timeline for project

--

Location of project

--

Tax Clearance Evidence enclosed

Yes	No
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Public Liability insurance

Yes	No
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Please clearly indicate your residency status in relation to County Wicklow:

I confirm that I have been resident in County Wicklow for the last three consecutive years I am from County Wicklow but currently reside outside of the County for post-graduate educational purposes I am from County Wicklow and my application clearly demonstrates a link to the county as required under the Purpose of the Artist Award Scheme 1-6
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## Section 2 – Budget Information

Please supply the following:

Please attach a detailed budget

<b>Expenditure/Estimated Costs of Proposal</b>	<b>Amount (€)</b>
Projected Income	

<b>Amount Requested from Wicklow County Council</b>	<b>Amount (€)</b>
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<b>Expenditure</b>	<b>Cost (€)</b>
Artist Fees	
Other Fees	
Administration Fees	
Other	
Total Expenditure/Costs	



## Section 3 – Documentation & Declaration

Please submit the following compulsory information together with your application form. We strongly advise applicants to consider supporting their application so as to allow the panel come to a wholly informed decision. Tick as appropriate all relevant other information supplied.

<b>Compulsory</b>	<b>Supply as Relevant</b>
A Completed Application Form	Documentation/links to work samples (max 5 pages)
Clear & Detailed Proposal (max. 3 A4 typed pages)	Publications
CV/Biog of Professional Practitioners/Groups to be involved*	Reviews
Timescale/Schedule	Script/Treatment summary only
SAE (suitable for return of application if required)	<b>If applicable</b>
Examples which demonstrate your track record	Confirmation of professional practitioners involvement*
	Projected Audience figures (where relevant)

**Supporting information/documentation should be clearly labelled.**

\*The involvement of professional practitioners could mean for example that a professional artist/practitioner works with the group in some development capacity i.e. composer with orchestra/theatre company performance/visual artist with young people etc.



## Section 3 continued

**Declaration:**

I agree to abide by the criteria as set out by Wicklow County Council for this Award Scheme and declare that all information supplied with this application is correct. I understand that I will be required to credit Wicklow County Council as appropriate in any publicity arising from work developed through this opportunity.

Signed

Dated

## NB

**Applications by Artists who are working with Children or Young Persons are required to have adequate child protection policies and measures in place. All participating facilitators and practitioners must adhere to current vetting procedures which includes reference checks and completion of a standard Declaration Form.**

**Compliance with the Arts Council Policy in relation to working in the arts with Children and Young Persons is essential.**